

## NOTICE TO BIDDERS

Expedited sealed proposals are now being solicited for the preparation of meals for older adults for the Title III-C Nutrition Program at Greater Springfield Senior Services, Inc.

Proposals must be submitted in triplicate and enclosed in a sealed envelope marked "Sealed Bid" and delivered in-person or by certified mail. Mailed bids should be addressed to:

Greater Springfield Senior Services, Inc.  
66 Industry Avenue, Suite 9  
Springfield, MA 01104  
C/O Kate Senn, Nutrition Program Director

A virtual Bidders Conference will be held on **Wednesday, October 13<sup>th</sup>, 2021, at 2 p.m.**

All interested bidders should contact Kate Senn at [katherine.senn@gsssi.org](mailto:katherine.senn@gsssi.org) or 413-781-8800 x 190 to receive a link to the virtual conference or to request a copy of the RFP. Copies can also be downloaded on our website [www.gsssi.org](http://www.gsssi.org)

The purpose of this conference is to give equal opportunity for clarification of specifications and the expedited process to all potential bidders. Therefore, if you have any questions regarding these specifications, please reserve them for that occasion.

Sealed bids will be accepted up to **4 p.m. on Friday, November 5<sup>th</sup>, 2021**

To ensure adequate review time, submissions that are mailed must be postmarked no later than **Thursday, November 4<sup>th</sup>, 2021.**

Late or incomplete submissions will not be accepted.

Bidders will be notified of the decision no later than **Friday, November 19<sup>th</sup>, 2021.**

Meal production is expected to start on **Monday, December 6<sup>th</sup>, 2021.**

The length of this contract is from **December 4<sup>th</sup>, 2021 until September 30, 2024**

Greater Springfield Senior Services, Inc. reserves the right to reject any proposals if it is in the public's interest to do so. Greater Springfield Senior Services is an AA/EOE. Women and minority-owned businesses are encouraged to apply.